

COMPANY NUMBER
7720385

REGISTERED CHARITY NUMBER
1144821

**DONNINGTON
DOORSTEP**

Donnington Doorstep (a company limited by guarantee)

**Annual Report January 2019 and
Financial Statements for the year ended
31 March 2018**





Annual Report January 2019 and Financial Statements for the year ended 31 March 2018

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About Donnington Doorstep

Donnington Doorstep is an independent, community-based family centre delivering a range of universal and specialist services. Set up in 1984 by local parents who knew that caring for children can be hard - we're a home from home drop-in for children, young people and their families as well as a hub for local community activity. From our purpose-built centre in East Oxford our activities focus on play, food, support and community development. Our aims:

- Increased happiness and emotional wellbeing for local children, young people and their families
- Improved mental and physical health for local children, young people and their families
- Improved life chances for socially excluded children and young people to enable them to realise their full potential
- A stronger, safer and more integrated community in Donnington and the surrounding areas

In 2012 we became a registered charitable company. Our charity's purposes as set out in the objects contained in the company's memorandum of association are:



- To provide facilities and support for families living in the city of Oxford and its surrounding areas ("the area of benefit") to help relieve need, hardship and distress including the hardship and distress caused by the breakup of relationships and families
- To provide educational opportunities for children and young people living in the area of benefit and their families and carers
- To provide facilities for recreation and other leisure time occupation for children, young people and their families living in the area of benefit with the object of improving the condition of life of the said inhabitants.

Our **Play Ethos** informs all that we do:

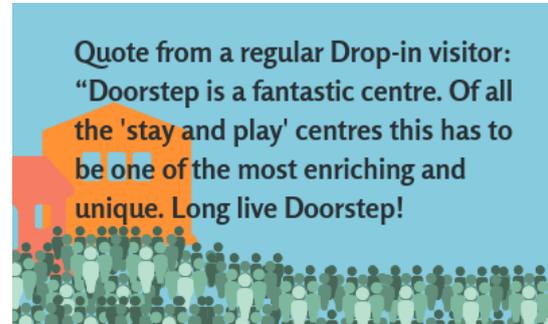
- Focus on fun and play
- Be warm, friendly and welcoming
- Be child-centred so flexible and responsive to the needs of children and young people
- Encourage free choice, independence and risk taking at all levels
- Know when to stand back and let children lead their own play
- Take a holistic approach working with the values/culture/family setup of individual children and young people
- Value and respect everyone and encourage children and young people to welcome, value and respect others
- Support children and young people to stretch themselves and experience life to the full
- Foster individuality and so strengthen independence and self-esteem
- Dedicate time to talk and listen
- Be free to all to enable children from all backgrounds to participate equally
- Offer outdoors activities as well as indoor, whatever the weather
- Value and respect the environment - treading lightly
- Reduce, Re-use, Recycle

Who uses and benefits from our services?

Doorstep is used by families, children and young people from all over Oxford and beyond. The local community includes families in emergency, temporary and hostel accommodation as well as a large number of families on benefits and lone carers. The area is very mixed but has significant and visible issues of disadvantage with an Income Deprivation Affecting Children (IDACI) measured in the top 10-20% most deprived nationally.¹

Doorstep provides a mixture of open access and targeted services bringing together families from a wide range of backgrounds – ethnic, social, economic and cultural - to pool support and resources and maximise social capital for the benefit of all. This model has been successful for over 34 years. The approach to the open access services (drop-in) has a strong sense of ownership amongst the community

and those who have many generations of family who have accessed services. The targeted services are less visible but support the most vulnerable and isolated people in our community in a profound way, complimenting statutory services with a long term family support holistic approach. There is a warm welcome for anyone who walks through the doors and everyone is treated with respect and without judgement. The atmosphere and warm welcome is created by a strong staff team, clear safeguarding procedures and a child-centred focus.



Ensuring our work delivers our aims

We review our aims, objectives and activities each year, ensuring our activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

¹ From <http://www.education.gov.uk/>

Our services: review and development plans

Family Drop-in

Open 2 days a week, the free Family Drop-in is very much the “Front Door” to our services. An average of 40 visitors a day come from across the City and beyond – over 1200 carers and children used the Drop-in during 2017-18. We have grown from 1 day to 2 during the year through our reduced cost model of volunteers and staff to keep the service running.

The Family Drop-in is focused on free-flow and messy play activities. Play is vital for children’s development at all ages and for adults too! We don’t worry about mess, weather or an end product. Play is led by the children with risk taking encouraged and supported. Outdoor play, water, sand and paint are always available. Children learn, develop confidence, social skills and emotional intelligence. They have fun and feel happy in themselves.

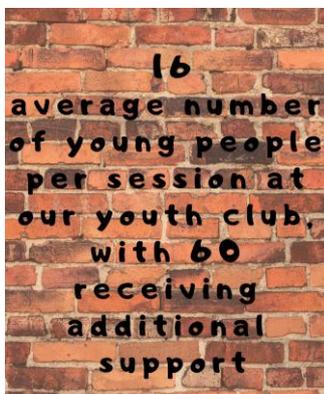
Doorstep Kitchen

Every drop-in day, our open plan Community Kitchen provides a home cooked meal. It is the heart of the centre providing many benefits - nurture, comfort, good health, knowledge of diet and of other cultures, social skills and pleasure. The menu brings together families from all faiths and backgrounds to try interesting food. They sit together, eat together and learn more about each other.

Youth services

Youth Club

We offer free activities for Children and Young People aged 8-18 alongside targeted one-to-one support. The youth club is open 2 evenings a week. Our paid and volunteer staff provide a range of play, arts and crafts, music and outdoor activities. There is a big focus on fun and enjoyment as well as regular emotional well-being sessions, sexual health and substance issue information and signposting. Of the 60 young people who attend, many are affected by poverty, mental health, crime, drugs, alcohol, sexual and domestic abuse. A number have very poor school attendance and display highly challenging behaviour.



We link closely with local schools and also work with the parents and families of our young people in order to work holistically with the whole family.

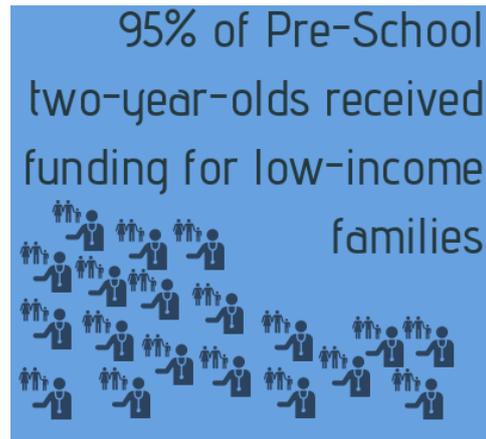
Find Your Fire

Our youth services also include a partnership project called ‘Find Your Fire’, which is a ten month personal development and peer mentoring programme for 14-17 year old NEET young people delivered in partnership with VIVA, St Lukes, Barnardos and Oxford Youth Works. The project supports vulnerable young people in East Oxford, particularly those with multiple needs. The project takes a young person centric asset based approach to building aspirations and confidence by supporting young people to ‘try out their dreams’ and develop skills that will improve life chances and employability. We work with 20 young people each year.

Doorstep Pre-school

We have our own Ofsted registered pre-school, with places for 2 to 5 year olds. It's a fun, stimulating, play-focused and welcoming setting where children are able to follow their own ideas, supported by well-qualified and caring adults who are guided by the Early Years Foundation Stage.

Pre-school has been open for over 34 years (in fact it was 'Playgroup' parents who set up Doorstep in 1984) and Doorstep took over full management responsibility in 2013. The provision is designed to meet the needs of our local communities with a focus on outreach work to ensure the take-up of places by hard-to-reach or disadvantaged families and maximising their access to funding opportunities. It is fully integrated with the Family Support, Parenting and Early Learning opportunities already available within the Family Centre.



Early intervention, outreach, parenting and family support

Doorstep provides a range of support to parents and carers around specific issues. This includes ante and post natal support groups; parenting programmes; one to one parenting support; facilitating young parents groups; home visiting and outreach support; support with early attachment; advocacy and signposting; casework; lead professional for Team Around the Child and involvement in child protection plans.

Outcomes for families are many but include improved parenting skills leading to improved communication and stronger family relationships; successful access to training and employment; reduction in levels of neglect with children's presentation improved; reduction in bullying behaviour; schools report increased attendance, attainment and reduced risk of permanent exclusion. In some cases, children returned to or remained in the care of their birth parents due to reduced risky behaviour and improved boundaries.

Step Out– Child Sexual Exploitation project

Started by Donnington Doorstep in 2011, the STEP OUT Project works with young people who are being, or are at risk of being, sexually exploited. Our project aims to enable young people at risk to make informed choices; to be able to recognise appropriate, healthy and safe relationships, as well as awareness raising and educating professionals and parents.



During this year, the Step Out team provided casework support to over 30 young people at risk of or being sexually exploited, trained 4 young ambassadors to carry out peer education sessions in schools, supported 28 parents and carers, delivered preventative training and group work to over 190 school age young people and delivered CSE training to 302 professionals.

We are part of a streamlined local referrals route with The Kingfisher Team, (a specialist CSE team from Social Care, Health and the Police), ensuring that children have timely responses to identified CSE/grooming/relationship needs and risks. We plan to work with young people from across the partnership to develop a steering group.

We have been a key partner and instrumental in the development of a local Young People's Sexual Violence Working Group, a multi-agency group from the statutory and voluntary sector, inclusive of education, health and social care and key partners. Focusing on themes across the county, training requirements, group work, survivors work, young people's involvement in service delivery and design. This has enabled a better use of wider resources in Oxfordshire and collaboration to ensure that we are avoiding duplication and maximizing limited resources.



Reference and Administrative Information

Charitable Company Name: Donnington Doorstep

Company Number: 7720385
 Charity Registration Number: 1144821

Registered Office and operational address: Donnington Doorstep Family Centre
 Townsend Square,
 Oxford OX4 4BB

Management Board (at January 2017)

Director Trustees

Christine Simm	Chair
John Tanner	Treasurer
Marjorie Dennett-Clayton	Secretary
Masako Sparrowhawk	
Steven Michael	
Patricia Michael	

Co-opted Observers

Richard Tarver	Oxford City Council
Stephen Curran	Oxford County Council

Senior Management Team (at January 2017)

Beth Knighton	Charity Director
Noora Firaq	Finance and Operations Manager
Nicola Holmes-Brown	Step Out Manager

Bankers

CAF BANK Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
 CCLA Investment Management Limited, COIF Charity Funds, 80 Cheapside, London EC2 6DZ

Independent Examiner

GVC Simmonds, Affinity Accountancy Services Ltd, 44 Charlbury Rd, Oxford OX2 6UX



Structure, Governance and Management

Governing Document

Donnington Doorstep was set up in 1984 as an unincorporated charitable association governed by a constitution dated 24 April 1991 and registered with the Charity Commission. The organisation is now a charitable company limited by guarantee, incorporated on 27th July 2011 and registered as a charity on 28th November 2011. The assets of the Doorstep charitable association were transferred to the new charitable company on 1st April 2012.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Management and organisational structure

Donnington Doorstep is governed by a Management Board of Directors meeting at least 6 times a year. The Board includes a Chairperson and Secretary and additional director members elected at the Annual General Meeting (AGM). 1/3 of the directors must retire at each AGM. This is decided by rotation based on length of time in office since the last appointment. The Management Board can appoint Directors between AGMs but any director appointed by the Board in between AGMs must also retire and be re-elected at the next AGM.

All members of the Management Board give their time voluntarily and receive no financial benefit from Donnington Doorstep. The members have come from a variety of backgrounds including Social Work, Voluntary Sector Management, Business, Family Law, Education, Childcare Development, Campaigning, Parenting, City and County Councillors.

Risk Management

The Management Board regularly reviews risks in relation to the provision of services and sustainability of the charity through Board and Senior Management meetings. We have robust processes for all financial transactions and the Board receives regular financial reports and updates from the senior management team.

Doorstep has a business continuity plan and escalation procedures. The Board's response to ongoing funding pressures and changes to the statutory commissioning process is outlined in more detail below under Planning for the future.

Doorstep has comprehensive procedures in place to ensure the safety of all staff, volunteers and services users. Our Health and Safety and Risk assessment policies are updated annually and kept in line with legislative changes.

Safeguarding is central to all of our work. Doorstep is signed up to the Oxfordshire Safeguarding Boards protocols on information sharing and uses OSCB recommended policies - always referring to the DfE "Working together to safeguard children 2013".



Doorstep is registered as an Early Years and Childcare Provider with Ofsted (EY460918) and meets the welfare requirements of the EYFS.

Doorstep staff are trained in Safer Recruitment, and we have a very thorough induction process for all staff and volunteers ensuring all are familiar with key policies and procedures.

Our sectors and partnerships

Doorstep is part of a network of third sector organisations that work in partnership with the statutory sector in the provision of services for children, young people and families in Oxfordshire. We keep up to date with policy and legislative changes to ensure the centre is delivering services that meet both local and national strategic priorities.

All of our work is delivered under the guidance and good practice required by the Oxfordshire Safeguarding Children's Board. Our key partnerships include:

- Children and Families Social Care – we work in partnership with the Children's and Families social workers attending Child and Core Group meetings; supporting children as part of plans; facilitating and hosting contact visits for looked after children; linking vulnerable families into our services.
- Ofsted and Early Years Foundation Stage
- Early Intervention Service Hubs – a service working with referred families and young people that meet certain criteria of need.
- Children's Centres
- Oxfordshire Play Association and Play Partnerships – Play is central to Doorstep's provision and we work in partnership with other play providers to ensure this area remains high on the agenda.
- PEEPlE – Doorstep had a multi-year contract with PEEPlE that ended in July 2015 to introduce their practice into our Family Drop-in – adding value to the existing activities through song, stories and engaging parents in their children's learning.
- Oxfordshire Community and Voluntary Action
- Child Sexual Exploitation – working with key partners at OSCB, Social Care; Police and City Council as part of our Step Out project. We are also members of the National Working Group on Child Sexual Exploitation.
- ODAS – Domestic Abuse partnership overseeing the delivery of services, training and support programmes
- Legal Services – we work closely with solicitors, family lawyers and the courts
- Health – including midwifery; health visiting and GPs.
- Viva Network (children's charity), St Luke's Church, Oxford Youth Works and Barnardos – working in partnership to run a joint project targeting young people called 'Find Your Fire'.
- Our local community partners include: Donnington Tenants and Residents Association and the Donnington Community Centre; Iffley Parish; Local schools including: Donnington Playgroup, Rose Hill, Comper Foundation School, Larkrise Primary School, East Oxford Primary School, Iffley Mead, St Gregs, Oxford Spires, Oxford Academy and Cheney secondary schools; Oxford Food Bank; Good Food Oxford and Oxford City Farm Project.



Doorstep works in partnership to ensure that our work is integrated with the other services available locally to avoid duplication; ensure joined up provision and maximise resources.

Financial report

The total Income for the 2017-18 financial year was £318,646, this is a **19%** increase from the prior year's income of £268,147. Alongside a lower than expected expenditure of £231,108, this created a surplus of £65,474. This is attributed to service and staff cuts as well as some carried forward grant income from 2016-17.

28% of total income came through the County and City Councils. This includes Playgroup statutory income, as well as a variety of smaller one-off grants.

A full list of funders by category is available on page 17.

Responsibilities of the Management Board

Company law requires the Management Board to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charitable company and its financial activities for that period. In preparing these financial statements the Management Board are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the charitable company will continue in operational existence

The Management Board are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Board

Members of the Management Board, who are directors for the purpose of company law and trustees for the purposes of charity law, who served during the year and up to the date of this report are set out above. In accordance with company law, as the company directors, we certify that:

- For the year ending 31 March 2018 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.



Independent Examiner

Gerard Simmonds of Affinity Accountancy was appointed as the charitable company's independent examiner during the year and has expressed his willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

Declaration

The Trustees declare that they have approved the Trustees' Report above

Signed:

Handwritten signature of Christine Simm in black ink.

Christine Simm

Chairperson

For and on behalf of the Management Board of Donnington Doorstep

Signed:

Handwritten signature of John Tanner in black ink.

John

Secretary

Tanner

DONNINGTON DOORSTEP

Statement of financial activities (incorporating an income and expenditure account) for the year ended 31 March 2018

	notes	unrestricted £	restricted £	2018 £	2017 £
Income					
<i>Income from charitable activities</i>					
Funding for specific activities	5	-	272,184	272,184	201,970
<i>Voluntary Income</i>					
Donations	2	24,459	5,923	30,382	21,135
Grants	2	4,000	-	4,000	3,100
<i>Income from other activities</i>					
Community Kitchen		7,180		7,180	26,979
Goods & Services	3	1,570	2,180	3,750	6,539
Fundraising Events		844	291	1,135	8,401
Investment Interest	4	14		14	23
TOTAL INCOME		38,067	280,578	318,646	268,147
Expenditure					
<i>Expenditure on charitable activities</i>					
Costs of raising funds	6		208,197	208,197	243,156
Costs of other trading activities	6	8,621		8,621	7,480
Governance costs	6	6,502		6,502	46,167
	6	930	6,858	7,789	8,142
TOTAL EXPENDITURE		16,053	215,055	231,108	310,807
SURPLUS/(DEFICIT) BEFORE DEPRECIATION		22,014	65,523	87,537	(42,660)
Depreciation of equipment and building		10,159	11,904	22,063	23,105
SURPLUS/(DEFICIT) FOR THE YEAR		11,855	53,619	65,474	(65,765)
Funds brought forward		325,902	(32,626)	293,276	359,041
Total Funds carried forward		337,757	20,993	358,750	293,276
{ Comprising of Building		133,255	175,175	308,430	330,942
{ Other Fixed Assets		-	-	-	-
{ Net Current Assets/(Liabilities)		204,502	(154,182)	50,320	(37,666)



Balance Sheet
as at 31 March 2018

	notes	2018		2017	
		£	£	£	£
Fixed Assets					
Tangible assets	7		308,879		330,942
Current Assets					
Stocks	8	230		230	
Debtors	9	4,375		787	
Cash & bank balances		<u>112,502</u>		<u>30,155</u>	
		<u>117,107</u>		<u>31,172</u>	
Creditors					
Amounts falling due within one year	10		<u>67,236</u>		<u>68,838</u>
Net Current Assets/(Liabilities)			49,871		(37,666)
Net Assets			<u><u>358,750</u></u>		<u><u>293,276</u></u>
Funds					
Unrestricted			337,757		325,902
Restricted			20,993		(32,626)
			<u><u>358,750</u></u>		<u><u>293,276</u></u>

For the year ending 31 March 2018 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 28 November 2018 and signed on their behalf by

Signed:

Christine Simm
Director

Dated: 28.11.18

Signed:

John Tanner
Director

Dated: 28/11/18



Notes to the financial statements for the year ended 31 March 2018

1 Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

Basis of Accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to the particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. Value of services provided by volunteers has not been included in these accounts.

Incoming resources from charitable trading activity, including the Community Kitchen, are accounted for when earned. Clothing and other items donated for resale through the charity's shop are included as incoming resources with activities for generating funds when they are sold.

Investment income is included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop and Community Kitchen.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. Where capital expenditure for specific projects is funded by capital grants, the grants are included in fixed assets and amortised at the same rate as the assets are depreciated.

Fixed assets are depreciated at the following rates per annum:

Buildings	5% straight line
Equipment	20% straight line



Notes to the financial statements (continued)

2 Voluntary Income

	unrestricted £	restricted £	2018 £	2017 £
Voluntary Income				
Box Donations	1,509		1,509	3,740
Gift Aid Reclaimed	1,355		1,355	1,612
Individual Donations	16,431	864	17,295	12,758
Corporate & Group Donations	5,164	5,059	10,224	3,025
	<u>24,459</u>	<u>5,923</u>	<u>30,382</u>	<u>21,135</u>
Grants from Voluntary Income				
Oxford City Council	3,000		3,000	1,000
Cooper Charitable Trust	1,000		1,000	-
Florence Park			-	1,500
Jesus College			-	300
University college			-	300
	<u>4,000</u>	<u>-</u>	<u>4,000</u>	<u>3,100</u>
TOTAL	<u>28,459</u>	<u>5,923</u>	<u>34,382</u>	<u>24,235</u>

3 Goods & Services

	unrestricted £	restricted £	2018 £	2017 £
Clothes	30		30	261
Parties & Room Hire	1,540		1,540	2,833
Other Services		2,180	2,180	3,445
TOTAL	<u>1,570</u>	<u>2,180</u>	<u>3,750</u>	<u>6,539</u>

4 Investment Interest

	unrestricted £	restricted £	2018 £	2017 £
Bank interest	14		14	23
TOTAL	<u>14</u>	<u>-</u>	<u>14</u>	<u>23</u>



Notes to the financial statements (continued)

5 Income - Grants & Contracts	unrestricted	restricted	2018	2017
	£	£	£	£
Family Drop-In, Family Support, Outreach & Parenting				
Home Office (Building a Stronger Britain Together)		18,158	18,158	-
Oxfordshire County Council (Transition Funding)		16,120	16,120	-
Garfield Weston Foundation		15,000	15,000	-
St Michaels & All Saints		12,000	12,000	12,000
The Sobell Foundation		10,000	10,000	5,000
St Aldates (Family Support)		5,000	5,000	5,000
Doris Field Charitable Trust		1,000	1,000	-
Cooper Charitable Trust			-	1,000
PEEPle			-	1,500
Shanly Foundation			-	2,000
Family Drop-In Kitchen				
Oxfordshire County Council (Communities Fund)		4,583	4,583	-
Drop In, Play Out (8-18's Work)				
The Reeve & David Logan Foundation (via NEO Philanthropy)		19,920	19,920	-
Big Lottery Fund (Find your fire)		8,423	8,423	1,577
The Sandford Trust		500	500	-
Merlin's Magic Wand Trustees Limited		60	60	-
Oxford City Council			-	8,150
OCF Comic Relief			-	5,000
Greensquare (Oxford Citizens Housing Association)			-	240
STEP OUT				
Esmee Fairbairn		70,350	70,350	35,000
People's Postcode Lottery		9,000	9,000	-
Oxford City Council		8,000	8,000	8,000
Oxford City Council Youth Ambition Grant			-	10,000
Police & Crime Commissioner Norfolk/Home Office			-	10,000
St. James's Place Foundation			-	5,833
Austin & Hope Pilkington Trust			-	1,000
Donnington Pre-School				
Oxfordshire County Council		1,000	1,000	4,410
Playgroup Parent Fees		15,084	15,084	6,120
Playgroup Statutory Fees		57,986	57,986	65,091
Tempest Photography			-	50
Capacity Building				
Future-Building Fund via OCF			-	12,500
All Souls College			-	500
Christ Church			-	500
Oxford City Council (Steve Curran)			-	500
St John's College			-	500
The Cumber Family Trust			-	500
TOTAL		0	272,184	272,184
			201,970	



Notes to the financial statements (continued)

6 Analysis of Expenditure

	Staff Costs	Other Direct Costs	Allocation of Support Costs	2018 Total £	2017 Total £
Expenditure on charitable activities					
Family Drop-In & Support Services	28,592	1,523	5,149	35,264	56,043
Drop In, Play Out (8-18's Work)	9,877	5,948	2,706	18,530	44,299
STEP OUT	48,403	6,134	9,325	63,861	64,824
Donnington Pre-School	70,039	7,282	13,221	90,542	77,990
Total charitable activities	156,910	20,886	30,401	208,197	243,156
Costs of raising funds					
<i>Costs of raising funds</i>	6,864	498	1,259	8,621	7,480
<i>Costs of other trading activities</i>					
Community Kitchen	2,543	628	542	3,714	26,220
Goods & Services	2,031	240	388	2,659	7,002
Fundraising Events	-	110	19	129	12,945
Total cost of raising funds	4,574	978	949	6,502	46,167
Total costs of raising funds	11,438	1,477	2,208	15,123	53,647
Governance	5,687	964	1,137	7,789	8,142
Support costs	17,024	16,723	33,747	-	-
TOTAL	191,058	40,050	-	231,108	310,807

Support costs have been allocated based on usage (e.g. on the same basis as expenditure incurred directly in undertaking the activities)

The support costs allocated were as follows:

	2018	2017
Staff Costs (incl. Management, Business Development, Operations, Administration, Finance, HR, Cleaning)	17,024	35,910
Premises & Facilities	11,333	14,418
IT & Office Expenses	5,390	5,175
	33,747	55,503

7 Tangible Fixed Assets

	Equipment £	Buildings £	2018 £
Cost			
Balance at 01 April 2017	5,207	441,256	446,463
Additions	-	-	-
Balance at 31 March 2018	5,207	441,256	446,463
Depreciation			
Balance at 01 April 2017	5,207	110,314	115,521
Charge for the year	-	22,063	22,063
Balance at 31 March 2018	5,207	132,377	137,584
Net Book Value at 31st March 2018	-	308,879	308,879
Net Book Value at 31st March 2017	-	330,942	330,942

Some of the fixed assets were funded by restricted funds, net book value of these assets at year end was £175,175



Notes to the financial statements (continued)

8 Stocks		2018	2017
		£	£
Food and goods for resale		230	230
TOTAL		<u>230</u>	<u>230</u>

9 Debtors (due within one year)		2018	2017
		£	£
Trade debtors		4,375	787
TOTAL		<u>4,375</u>	<u>787</u>

10 Creditors (amounts falling due within one year)		2018	2017
		£	£
Trade Creditors		3,332	9,158
Deferred Income (Grants received for use in future periods)		57,293	48,423
Accruals		540	540
PAYE & NI		1,256	9,102
Other creditors		4,814	1,615
TOTAL		<u>67,236</u>	<u>68,838</u>

11 Staff Costs

Total Staff cost including salaries, employers' National Insurance contributions, training and recruitment amounted to £188,124.69 (2017: £268,094.02). Gross pay was £178,455.11, employers' National Insurance £9053.68, and employer's pension expense was £779.27. Redundancy costs for the year totalled £3,113.34.

The average monthly head count of full- and part-time staff was 16 (2017: 27).

No employee received emoluments of more than £60,000

12 Trustee Remuneration & Related Party Transactions

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

13 Taxation

As a charity, Donnington Doorstep is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

No tax charges have arisen in the charity

14 Analysis of fund assets and liabilities

	unrestricted	restricted	2018	2017
	£	£	£	£
Tangible Fixed Assets	133,255	175,175	308,430	330,942
Net Current Assets/(Liabilities)	204,502	(154,182)	50,320	(37,666)
TOTAL	<u>337,757</u>	<u>20,993</u>	<u>358,750</u>	<u>293,276</u>