

DONNINGTON DOORSTEP



DONNINGTON DOORSTEP

FINANCIAL STATEMENTS (EXAMINED BUT UNAUDITED)

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED

31 MARCH 2022

Charity No: 1144821

Company Registration No: 07720385

UNAUDITED FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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GENERAL INFORMATION

Registered charity name	DONNINGTON DOORSTEP
Charity number	1144821
Company registration number	07720385
Principal & registered office address	Donnington Doorstep Family Centre Townsend Square Oxford OX4 4BB
Trustees	Christine Mary SIMM John Stuart TANNER Masako SPARROWHAWK Stephen MICHAEL Patricia MICHAEL Richard TARVER Pat KENNEDY Brad BAINES Lucy PEGG Evin ABRISHAMI Lawrence LITTLEDALE
Independent examiner	Sheila Parry FCCA SPX Oxford Ltd Peace House 19 Paradise Street Oxford OX1 1LD
Bankers	CAF Bank COIF

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors for the purposes of company law (referred to as trustees throughout), present their report and the unaudited financial statements of the company (referred to as the Charity throughout) for the year ended 31 March 2022.

INTRODUCTION FROM CHAIR

Doorstep believes it takes a village to bring up a child. Raising children is a tough job for everyone. Parents, carers, young people and children need the kind of support Donnington Doorstep sets out to provide. That is why Doorstep is held in such high regard by so many users past and present.

Donnington Doorstep family and children's centre is in a strong position. Our famous Drop-In service is well attended and open more often. Our generous funders continue to back our projects and on-going needs. We have a fabulous staff team and an active board of trustees.

The financial section of this report covers the year to the end of March 2022, when we were all still mired in the pandemic. The staff team responded to that emergency brilliantly. Despite restrictions on social mixing Doorstep still provided innovative support for hard-pressed families.

I'd like to thank Christine Simm who retired as chair in July but thankfully remains on the board as our vice-chair. Many thanks too to Nicola Holmes-Brown, our out-going director. I am thrilled to welcome our new interim director, Kristie Waller. Doorstep will continue to be the village to support parents and children in OX4 and beyond.

Thank you for reading this Annual Report.

John Tanner, Chair of Donnington Doorstep.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 2 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the year are shown on page 2.

OBJECTIVES, OVERVIEW AND PUBLIC BENEFIT

Donnington Doorstep is an independent, community-based family centre delivering a range of universal and specialist services. Set up in 1984 by local parents who knew that caring for children can be hard - we're a supportive, nurturing and inclusive centre for children, young people and their families as well as a hub for local community activity. From our purpose-built centre in East Oxford our activities focus on play, learning, support, and youth and community development.

Our Vision: Children, young people and families are safe, happy and thriving as part of their local community

Our Mission: Donnington Doorstep provides holistic support that is co-created with children, young people and families through building relationships, creating safe spaces and opportunities for development & growth.

Our aims:

- Increased happiness and emotional wellbeing for local children, young people and their families

- Improved mental and physical health for local children, young people and their families
- Improved life chances for socially excluded children and young people to enable them to realise their full potential
- A stronger, safer and more integrated community in Donnington and the surrounding areas.

In 2012 we became a registered charitable company. Our charity's purposes as set out in the objects contained in the company's memorandum of association are:

- To provide facilities and support for families living in the city of Oxford and its surrounding areas ("the area of benefit") to help relieve need, hardship and distress including the hardship and distress caused by the breakup of relationships and families
- To provide educational opportunities for children and young people living in the area of benefit and their families and carers
- To provide facilities for recreation and other leisure time occupation for children, young people and their families living in the area of benefit with the object of improving the condition of life of the said inhabitants.

We create a culture of respect and acceptance so that children, young people and adults feel physically and emotionally safe. There is a warm welcome for anyone who walks through the doors and everyone is treated with respect and without judgement.

Our values:

- **Welcoming:** Everyone is welcome at Donnington Doorstep. We provide a consistent, safe, supportive space for people to connect with one another to build relationships, to learn, and to grow.
- **Relational:** We build compassionate relationships, we listen, we care and we work collaboratively with people, communities and partners.
- **Empowering:** Providing opportunities for people to develop confidence and autonomy as individuals and communities.
- **Adaptable:** We listen, we hear and we respond to individuals and our community, providing creative, flexible and innovative support.
- **Inclusive:** We take action to remove barriers to participation in our services, we treat people fairly and respectfully, we celebrate difference and strive towards ensuring equity for all.

Our Play Ethos informs our work:

- Focus on fun and play
- Be warm, friendly and welcoming
- Be child-centred so flexible and responsive to the needs of children and young people
- Encourage free choice, independence and risk taking within safe limits
- Know when to stand back and let children lead their own play
- Take a holistic approach working with the values/culture/family setup of individual children, young people and families
- Value and respect everyone and encourage children and young people to welcome, value and respect others
- Support children and young people to stretch themselves and experience life to the full

- Foster individuality and so strengthen independence and self-esteem
- Dedicate time to talk and listen
- Be free to all to enable children from all backgrounds to participate equally
- Offer outdoors activities as well as indoor, whatever the weather
- Value and respect the environment - treading lightly
- Reduce, Re-use, Recycle

Our **youth work ethos** ensures that we offer young people safe spaces to explore their identity, experience decision-making, increase their confidence, develop inter-personal skills and think through the consequences of their actions. Engagement in the youth work process is absolutely voluntary. We believe in the 4 R's –

- Resilience - children will persist with their activities and ideas when challenge occurs
- Resourcefulness - children are capable of solving their own problems using their own resources, they may seek help from peers and adults
- Responsibility - children can identify the consequences of their actions and recognise their feelings and the feelings of others
- Relating - children will treat each other with respect and kindness and adults will model respect and kindness with children

Who uses and benefits from our services?

Doorstep is used by families, children and young people from all over Oxford and beyond. The local community includes families in emergency, temporary and hostel accommodation as well as a large number of families who are refugees, seeking asylum, living below the poverty line, working poor, or lone carers. Doorstep's immediate community includes the three most deprived neighbourhood areas for the Income Deprivation Affecting Children Index in Oxford, Littlemore, Blackbird Leys and Rose Hill & Iffley where 39%, 38%, and 34% of children are living below the poverty line, respectively. Our organisation has grown and developed to meet the needs of the community for over 3 decades. Our work is place-based, people-centred, relational and co-creative and naturally includes a strong service user lead.

Doorstep provides a mixture of open access and targeted services bringing together families from a wide range of backgrounds – ethnic, social, economic and cultural - to pool support and resources and maximise social capital for the benefit of all. This model has been successful for over 38 years. The approach to open access services has a strong sense of ownership amongst the community and generations of families who have accessed services. Specialist and targeted services support the most vulnerable and isolated people in our community in a profound way, complementing statutory services with a long term holistic approach. Services for families affected by child exploitation are positioned strategically across the county.

Positive changes for the community, families and young people we work with are individualised and strength based and can include: reduced isolation; positive parenting and happier, healthier independent families; increased access to health and specialist support services for disengaged families; a stronger community; children's health and wellbeing improved; reduction in online risk; improved awareness of protective behaviours and healthy and consensual relationships; increased school attendance, attainment and reduced risk of permanent exclusion; children remaining in care of parents. The atmosphere and warm welcome is created by a strong staff team, clear safeguarding procedures and a person centred approach.

ORGANISATIONAL STRUCTURE, FUNDING, AND RISK ASSESSMENT

Doorstep Management Team cover the following areas, Family Drop In and Early Years, Family Support and Outreach, Youth Work, Step Out, Operations and Finance.

Donnington Doorstep 2021/2022

It was set to be another unpredictable year at Doorstep with continued disruption to service delivery due to the pandemic, ever changing government guidance and a four step road map ahead. In April the team, again, adapted provision and service delivery to meet guidance whilst ensuring that the organisation was responding to the intensified and amplified needs of the community. The children, young people and families who use Doorstep services were facing ongoing uncertainty after significant periods of isolation, change and concern and we were able to provide consistency, reassurance and support.

During the year we worked on developing our internal mechanisms that have strengthened and embedded our purpose and our approach to practice. We have developed an organisational Theory Of Change, re-established and realigned the Vision, Mission and Values of Donnington Doorstep, ensuring that they were co-created and co-owned across all stakeholders and embedded into service delivery.

Regular Management team events were held to build efficiency and effectiveness across the organisation whilst ensuring opportunities for individual and organisational growth and development. Full staff team days were also re-established with 2 events during the year. We focussed on working together across service areas, embedding organisational policy and processes and sharing good practice.

There were management changes to The Step Out Team and The Youth Club team, resulting in internal interim arrangements being put into place. This offered stability across the team whilst providing opportunities for internal development and growth.

We continue to protect jobs and ensure that the organisation can implemented growth in its personnel, its infrastructure and service delivery at a pace that is appropriate to funding secured. The organisation continues to successfully secure local and national funds to cover core costs and service delivery, we have strong relationship with our funders and therefore existing and new partners have continued to support our work. We closed the 2021/2022 financial year with a surplus and moved into 2022/2023 from a position of stability. Our external fundraiser and the Director have secured multi-year funding for 2022 and beyond and continue to develop funding applications, looking at more long term, sustainable funding sources to support the organisation's vision and mission moving forward.

Family Drop In

The family Drop-In is an open access service for parents and carers with children in their early years (ages 0 – 5). Our service offers exciting learning and play opportunities for early years' children and support, advice and signposting for parents and carers. We run themed events throughout the year celebrating cultures and traditions from around the world as well as highlighting areas of play that support the Early Years Foundation Stage curriculum structure and development of children. We provide opportunities for families to engage in a fun and rich curriculum in a nurturing, empathetic and supportive atmosphere.

We began the year offering bookable stay and learn sessions meeting Covid-19 guidance whilst still offering families an opportunity to access support and play opportunities. In September 2021 we were really pleased to be able once again be able to offer open access sessions, without any restrictions on numbers, to all those who needed to attend. Re-opening open access sessions meant we could reach more families on a regular basis and work with harder to reach families who found the booking system a barrier for them. Since September we

have worked closely with The Story Museum, NHS Health Visitors, Ark T, Waste2Taste, Boundary Brook and are expanding our partnership work with the local schools within the area. Within these partnerships we will be able to continue to expand the opportunities for families and reach more of our local community.

In total we have met with 2435 families between March 2021 and March 2022. We have run 175 Drop In sessions and held 33 direct family support families.

Family Outreach

Our Family Support Service works with vulnerable families and is commissioned by Oxford City Council to engage Black, Asian and Global Majority Ethnic communities. Referrals can come from parents, Social Care, Health Visitors, GP's, Asylum Welcome and Refugee Resource. Parents have been seeking support on a range of issues including the impact of the pandemic on their families and their own mental health. There has been a pattern of families feeling excluded from different communities and wanting to build confidence to reconnect with other families and parents to help support their own mental health and family experiences. Working with the Drop In and other outside partnerships we have been able to create a consistent, weekly, nurturing group for families to gain information and support for many topics within their lives including, parenting, child development, well-being, mental health, integration and socialising.

Our Family Support and Outreach Worker has successfully supported 6 families through health visitor referral and is working with 30 families consistently. They have made 117 contacts made through various outreach work including home visits and remote contact.

Doorstep Kitchen

We were delighted to be able to re-open our kitchen in September 2021. Our Community Kitchen provides a home cooked hot lunch during Drop In sessions and brings families together. Since September we have continued to offer food throughout year round to families attending our sessions.

We offer fresh well balanced, healthy vegetarian meals twice a week. Since September we have served 996 meals, offered 29 Free meals and 29 emergency food parcels provided alongside referrals to other services.

Our partnerships have continued to thrive with the support of Oxford Food Hub, Waste2Taste and Oxford Mutual Aid.

Youth Club

Donnington Doorstep offers universally accessible youth services for children and young people aged 8 – 12 years (juniors) and 12 – 18 years (seniors). Youth clubs are open two nights a week, 48 weeks of the year and offer a safe haven and an inclusive supportive environment for children to play and for young people to access information and support. These opportunities serve our local children and young people, they are consistent and they are greatly valued by our community. We have experienced and skilled staff to deliver the sessions and through our partnership work invited partner agencies to deliver sessions to our young people.

During the reporting period we have secured a youth work manager and a skilled team of youth work practitioners, the team ensure that the work is consistently delivered to a high standard and that needs are identified and appropriate programmes are developed to support those needs. We ensure that we are open week on week and that the young people are offered reliable and quality services. We also offer holiday provision for all youth members in collaboration with East Oxfordshire Youth Partnership.

The Junior Youth Club has gained momentum, with new young people starting to attend and relationships developed with them and their families. Sessions have focused on personal and social development activities meeting identified needs. We have 15 members registered and have developed relationships with local primary schools to encourage and support new members to join the programme.

The Senior Youth club is well attended, again with new members and a varied offer, including a youth cafe and opportunities for the development of new skills. The existing members have encouraged their peers to attend and we are supporting young people who we may not have otherwise reached without peer support. 35 registered young people take part in activities that focus on personal and social development and receive support on mental health and wellbeing, healthy relationships and education, employment and training.

We have created opportunities for young people to become actively involved in the design and delivery of programmes and activities, including the recruitment and selection of staff members and representation at board level.

We have been able to create employment opportunities for Youth Ambassadors and apprentices to become Youth Workers through streamlining our service areas and offering bespoke opportunities related to individual needs. The management team have worked closely to ensure that support is offered across the whole family system, that service areas are offering complementary provision.

We have supported young people to build stronger relationships with their peers, reducing isolation and supporting mental health and wellbeing challenges. Offering a safe space for young people to gain support, guidance and specialist interventions

We have learned the importance (where appropriate and safe to do so) of working with the whole family and their individual family contexts. This ensures that their experience of Donnington Doorstep services, both universal and targeted is unique and individual to them. Working compassionately and tenaciously, offering flexibility and building on strengths of the young people and their families provides opportunities for growth and development. Long term relationship based work is key to supporting young people and their families to become confident, independent and empowered members of their community.

Step Out

Started by Donnington Doorstep in 2011, the Step Out Project works with young people and families impacted by child exploitation. Step Out aims to enable young people at risk to make informed choices; to be able to recognise appropriate, healthy and safe relationships, and to raise awareness and educate professionals and parents.

Step Out offers compassionate, holistic support to young people through nurturing and trusting relationships, creating a safe space and providing a flexible approach. Our practice is based on a contextualised safeguarding approach, understanding that young people are vulnerable to abuse in a range of social contexts. We know that young people who are supported emotionally are better placed to thrive and develop new skills and confidence.

Our Approach is based on the following principles:

- Independent of statutory services
- Small case load
- Strengths based/solution focused
- Relationship is key
- Trauma informed approach
- Long term support if necessary
- Flexible -time taken to build relationship
- Voluntary engagement
- Meet on young person's terms
- Not judging or lecturing
- Sharing power, empowerment of young person

- Experts in their own lives
- Tenacity – We do not give up easily!
- Allow for crisis intervention

During the year there were periods of time when service delivery was affected by government restrictions due to the pandemic. Forward planning and experience from the first lockdown enabled the project to rapidly respond and ensure continuity of service delivery. As a result the disruption was minimal with the staff team and young people reported feeling well supported.

The Step Out team continued to provide bespoke case work support to 24 young people at risk, being or survivors of Child Exploitation. Continued to develop innovative practice delivering contextually informed group working across the County, in Banbury, West Oxford and the City, in partnership with local place based organisations. Working contextually to support young people identified as vulnerable to exploitation, offering one to one mentoring, alongside group work and parenting support with long term interventions and support available in the community beyond the lifetime of the intensive group work. The team have also offered parenting support to those young people at risk or victims of child exploitation, the support has provided advice and guidance on internet safety, grooming, adolescent behaviours, reduced anxiety, offered reassurance in parenting capacity and engaged parents as partners in the safeguarding of their children.

The Blueprint Project #2

Step Out, a founding member and delivery partner of the Blueprint Project, again played a key role in the planning and delivery of The Blueprint Project #2. Working in partnerships with a coalition of voluntary sector organisations, SAFE! Ark-T and Inspired Sounds. This city based innovative preventative programme targeted at young men facing increased risk of exploitation. The youth work approach was strength-based, with a particular emphasis on identifying the individual talents of the group and provide an opportunity for the young men to develop positive and enhancing relationships and connectivity with trusted adults and peers, fostering a sense of belonging. This combined approach has led to young men reporting a growth in their confidence, their ability to resolve conflict, and navigate risks, developed approaches to feel safer, including the development of support networks and built their personal and collective resilience.

We have continued to work on behalf of the Oxford Safeguarding Children's board to develop and deliver the Child Exploitation training, mostly delivered on Zoom due to restrictions and in person when viable, providing training to over 250 professionals from across the County.

During the year Step Out co-ordinated a joint project with local partners: SAFE! and Oxfordshire Sexual Abuse & Rape Crisis Centre to provide bespoke training and consultation for staff at Oxfordshire Youth's Young Peoples Supported Accommodation (YPSA). The training themes focused on Exploitation, Domestic Abuse, Sexual Health and Protective Behaviours. During this time approximately 25 YPSA staff received the training or used the consultation service.

Step Out welcomed 2 youth apprentice from Oxfordshire Youth to the team and supported their 6 month placements, harnessing the power of partnership work and the development and growth of new youth workers in the County. One of the apprentices has successfully secured part time employment with Doorstep.

There have been challenges for the Step Out team with the manager leaving the service in October to pursue a career with a national Child Exploitation focus. The Senior Practitioner acted into the manager role for a period of time to maintain consistency for the team. In the New Year the Director refocused work across the organisation to ensure that the support to the Step Out Team was maintained.

Youth Ambassadors:

The Youth Ambassador programme has felt the impact of the pandemic, particularly related to supporting primary schools and offering year 5 students protective behaviour programmes, this was due to schools priorities re-focussing on lost learning. However 5 new Youth Ambassadors were trained and received their certificate in protective behaviours peer mentoring and the Step Out team and the wider Doorstep team have ensured that youth participation and young person's voice continued to be heard throughout the organisation and beyond. The youth ambassadors have played an active role in staff recruitment and the interview process, one youth ambassador became a Trustee of the organisation and one youth ambassador is an employed member of the team, supporting participatory practice and representing the voice of young people across all aspects of our work.

5 Youth Ambassadors have continued to receive one to one support from the team during the period, the support has focused on exams and exam results, transitions into further education, work and Police College and returning to school after the pandemic. Support to two youth ambassadors has been focused on pregnancy and becoming first time parents.

The Youth Ambassadors delivered a summer programme to young people who attend the Doorsteps Youth Club, focused on raising awareness of drugs and alcohol. Online safety and self-generated images and pornography and relationships and consent. 100 secondary school students were engaged in protective behaviour workshops led by the team in the absence of youth ambassadors.

Step Out continues to work in close partnership with peer organisations and develop new enriching relationships and partnerships both locally in OX4, across the county and nationally. Step Out continued to be a key member of the Sexual Violence and Exploitation Network (SVEN), Oxfordshire's Young People's network and The Youth Justice and Exploitation Service, growing momentum and partnership approaches to key issues and gaps in service provision and raising the profile of Youth Engagement in the field of child exploitation.

Donnington Doorstep continues to be integral to the strategic and operational developments related to the prevention and eradication of child exploitation. As a Voluntary and Community Sector representative on the OSCB's child exploitation sub group for over 5 years and during the reporting year as a member of the CSPR workstream for the Jacob review, leading on the voice of the child and participatory practice strands of the action plan.

The year saw significant challenges within the team with the loss of the manager and difficulties in recruiting to the post, again the team adapted to change flexibly and worked creatively to meet the ever changing organisational and community needs.

Step Out continue to be instrumental in the ongoing development of the Sexual Violence and Exploitation Network. The network has worked towards embedding a Contextual Safeguarding approach to the development of service design and delivery.

We are grateful to Esmée Fairburn Trust, Samworth Foundation, The Pilgrim Trust, Community Safety Partnership, OCC and The PCC for their ongoing support of Step Out.

Partnership work

Over the last financial year, we have been proud to grow our partnerships across our local area in OX4 and beyond. As part of our ongoing work with the OX4 Food Crew we offered our kitchen space to both Oxford Mutual Aid and Waste2Taste to allow them to increase their capacity to cook meals as part of their food distribution programmes during the summer. In turn these organisations often provided meals to families using our Stay and Play sessions, allowing them to leave the session with a cooked meal they could re-heat at home. Families commented "Offering a hot meal is a very generous and kind gesture." We continued this space sharing during the Christmas holidays offering Oxford Community Action the use of the Centre to run their holiday provision. They used the kitchen space to cook for 100s of families as well as many families visiting the centre. We also provided them with a large donation of non-perishable goods from Tesco for families to take away and ensure they had provisions during the winter break.

In November 2021 we began our work on the exciting OX42030 project with two other place based OX4 charities, Ark-T and Waste2Taste. The OX42030 project will focus on Early Years, Youth Work, Exploitation and Environmental issues working with residents to allow them to steer the direction of services within their area. Work is also underway to deliver a partnership cooking programme for local residents to learn new cooking skills with a focus on using surplus food.

Having worked alongside the OX4 Food Crew throughout 2021, in 2022 we became a Community Partner. The OX4 Food Crew is an alliance of 9 grassroots organisations, working together to tackle food inequality in the OX4 postcode of Oxford. In March 2022 we participated in a development day for the OX4 Food Crew contributing to the Theory of Change which will work to overcome food poverty in OX4. The work of the Food Crew will continue to grow and we are looking forward to developing our kitchen in line with this partnership.

Within our Early Years sessions, we have also expanded our partnership work to offer enriching opportunities for families attending our Drop In. We have worked with a team from The Story Museum to offer story telling sessions and this will include a visit to the museum next year. We have also been working closely with the Early Years project who offer music and dance sessions once a week. These have been really popular with families.

Throughout 2021 -22 we have also continued to work in partnership with Oxfordshire Breastfeeding Supporting (OBS) providing space for them to offer face to face breastfeeding support to new parents. Parents attending sessions at Doorstep said:

Thank you for all your help and support in January / February with my breastfeeding journey with Theodore. It was so helpful being able to come to the weekly sessions at Donnington Doorstep as I got to grips with breastfeeding a newborn. 5 months in, we're still going strong! I'm so glad the support of OBS is there to help mums begin and continue with their breastfeeding journey. (Caroline - Service User)

Thank you for all your support, advice and kindness at the session in Donnington during what was a really difficult time for me. It was a massive help to know you were there to reach out to and I will be forever grateful! (Milly - Service User)

The sessions at Doorstep have enabled OBS to support 159 families as well providing over 80 hours of volunteer support and they have been visited by 26 student and healthcare professional observers. The team at OBS feel the welcoming and inclusive ethos of Doorstep encourages a wide range of volunteers to support them, "We are particularly proud of the diversity of OBS volunteers at Donnington, including a teenage mother and a grandmother, OBS' eldest volunteer. "

Find Your Fire

Our youth services also include a partnership project called 'Find Your Fire' supported by Big Lottery. Find Your Fire is a term time personal development and peer mentoring programme for young people in Year 9 (age 14) delivered in partnership with VIVA, St Matthew's and St Luke's, Emmanuel Church and St Clements Church and works closely with St Gregory the Great and Oxford Spires secondary schools. The project supports vulnerable young people in East Oxford, particularly those with multiple needs. The project takes a young person centric asset based approach to building aspirations and confidence by supporting young people to 'try out their dreams' and develop skills that will improve life chances. Young people gain accreditation for peer education projects. We work with 20 young people each year.

Doorstep Pre-School

Since November 2020 Donnington Doorstep have worked in partnership with Little Treasure who deliver a nursery for children from 3 months to 5 years old at our site. This partnership continues to go from strength to strength and Little Treasure reported 41 children on roll in March 2022.

As pandemic restrictions eased over 2021 we were able to build on our partnership work by inviting groups of children from the nursery to join our Early Years music and dance sessions. These sessions had a fantastic impact on the children's confidence as they were so proud to be able to join the group.

FINANCIAL REVIEW

Total income for the year was £383,581 (2021: £343,147) and total expenditure for the year was £378,189 (2021: £289,440). There was an overall surplus for the year of £5,392 (2021: £53,705)

Total funds carried forward were £392,738 (2021: £387,346), of this £128,895 relates to the restricted fund for the Pre-School. More information on the movement in funds can be found in note 16.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Donnington Doorstep for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities Statement of Recommended Practice
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINATION

Sheila Parry FCCA of SPX Oxford Ltd will be considered for re-appointment at the next trustees' meeting as independent examiner for the ensuing year.

Signed on behalf of the trustees

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Date 2022.....

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF DONNINGTON DOORSTEP
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the Charity for the year ended 31 March 2021, which are set out in pages 17 – 26.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Donnington Doorstep for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is expressed as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 386 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sheila Parry

Date.....2022.....

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted Funds	Restricted Funds	Total 2022	Unrestricted Funds	Restricted Funds	Total 2021
		£	£	£	£	£	£
	Notes						
Income from:							
Donations and legacies	2	11,662	1,343	13,005	55,961	956	56,918
Charitable activities	3	29,033	320,078	349,111	50,496	235,686	286,182
Other trading activities	4	21,412	28	21,440	-	-	6,284
Investments		25	-	25	47	-	47
Total income		<u>62,132</u>	<u>321,449</u>	<u>383,581</u>	<u>106,504</u>	<u>236,642</u>	<u>343,147</u>
Expenditure on:							
Raising funds	5	30,917	-	30,917	39,127	-	39,127
Charitable activities	6	59,412	287,860	347,272	8,333	241,980	250,313
Total expenditure		<u>90,328</u>	<u>287,860</u>	<u>378,189</u>	<u>47,461</u>	<u>241,980</u>	<u>289,440</u>
Net income / - expenditure		- 28,196	33,588	5,392	59,044	-5,337	53,705
Transfers between funds		42,330	- 42,330	-	7,175	-7,175	-
Net movement in funds		<u>14,134</u>	<u>- 8,742</u>	<u>5,392</u>	<u>66,219</u>	<u>-12,512</u>	<u>53,705</u>
Reconciliation of funds:							
Total funds brought forwards		249,711	137,637	387,347	183,492	150,149	333,641
Total funds carried forward		<u>263,844</u>	<u>128,895</u>	<u>392,738</u>	<u>249,711</u>	<u>137,637</u>	<u>387,346</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 19 to 26 form part of these financial statements

DONNINGTON DOORSTEP

BALANCE SHEET AS AT 31 MARCH 2022 COMPANY NUMBER 07720385

		2022		2021	
		£	£	£	£
FIXED ASSETS	Notes				
Tangible Assets	11		220,908		243,253
CURRENT ASSETS					
Stock		-		-	
Debtors	12	7,683		14,600	
Cash at bank		400,632		278,692	
		<u>408,315</u>		<u>293,292</u>	
CREDITORS: Amounts falling due within one year	13	<u>- 236,485</u>		<u>- 149,200</u>	
NET CURRENT ASSETS			171,831		144,092
NET ASSETS			<u>392,738</u>		<u>387,346</u>
FUNDS					
INCOME FUNDS					
Unrestricted Income funds	15		264,124		249,711
Restricted income funds	16		128,615		137,636
TOTAL INCOME FUNDS			<u>392,738</u>		<u>387,346</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the members of the committee and authorised for issue on

..... and are signed on their behalf by

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) as amended by the early adoption of Update Bulletin 1 published on 2nd February 2016 reflecting amendments to FRS102.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The Trustees have taken advantage of the option outlined in Update Bulletin 1 which does not require charities not meeting the definition of "larger" to present a cash flow statement in accordance with amendments to FRS102.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are used as requested by the funder and the expenditure is shown against each separate restricted fund.

Income

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income is received by way of grants donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

The income from the Job Retention Scheme has been recognised as a separate income under the charitable activities.

Fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Buildings – 5% straight line
- Equipment – 20% straight line

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Expenditure represents amounts invoiced, including value added tax.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

2. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Box donations	-	395	395	-
Gift Aid reclaimed	- 800	-	- 800	-
Individual donations	11,234	98	11,332	10,113
Corporate and group donations	1,227	850	2,077	804
Grants	-	-	-	46,000
	<u>11,662</u>	<u>1,343</u>	<u>13,005</u>	<u>56,918</u>

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Grants and contracts				
Family Drop-In, Family Support, Outreach and Parenting				
Oxford City Council (Donnington Ward Community grant)	-	1,000	1,000	-
Samworth Bridging Fund	-	-	-	11,667
Garfield Weston	-	20,000	20,000	-
St Michaels and All Saints	-	6,000	6,000	8,000
OCF	-	5,333	5,333	-
St Aldates (Family Support)	700	4,300	5,000	5,500
Oxford City Council (DDFC - BAME programme)	-	8,000	8,000	8,000
Oxford City Council (Cllr priority fund)	-	-	-	5,000
Tambour Foundation	-	11,250	11,250	-
Stanton Ballard Trust	1,000	-	1,000	-
Oxford Quaker Meeting	-	1,500	1,500	-
Cave Foundation	-	2,000	2,000	-
Oxford City Council (CIL funding for garden)	-	4,300	4,300	-
Drop-In, Play Out (8-18s work)				
The Reeva and David Logan Foundation (via NEO Philanthropy)	-	18,400	18,400	20,149
Samworth Bridging Fund	11,666	-	11,666	-
Big Lottery Fund (Find Your Fire)	-	26,825	26,825	19,036
Cooper Trust	-	-	-	1,000
Oxford Youth Enterprise	-	4,866	4,866	2,500
Step Out				
Esmee Fairbairn	-	55,289	55,289	55,369
Samworth	11,667	55,844	67,511	34,542
West Oxfordshire District Council	-	10,000	10,000	7,660
PCC Thames Valley Police	-	-	-	5,000
SAFE! (Blueprint)	-	-	-	15,371
Pilgrim Trust	-	10,000	10,000	-
St Aldates	-	3,000	3,000	-
Oxfordshire Youth	-	5,000	5,000	-
Cherwell District council (MoTH)	-	14,451	14,451	-
Sanctuary	-	3,000	3,000	-

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

3. INCOME FROM CHARITABLE ACTIVITIES (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Other				
Job Retention Scheme	-	1,549	1,549	36,892
St Michaels and All Saints Charities	-	-	-	4,000
Oxford City Council (Covid-19 winter support)	-	-	-	1,373
Oxfordshire County Council (Cllr priority fund)	-	-	-	2,000
All Souls	-	-	-	500
Doris Field	1,000	-	1,000	
Samworth Transformation Fund	-	45,000	45,000	
Cotmore Trust	2,000	-	2,000	
Iffley PCC	1,000	-	1,000	
Esmee Fairburn	-	-	-	27,645
Big Lottery (FYF - management cost)	-	3,170	3,170	3,078
Oxfordshire Community Foundation (Covid-19-19-19 resilience)	-	-	-	5,000
Oxfordshire County Council (OxLEP Covid-19-19-19 grant)	-	-	-	6,900
	29,033	320,078	349,111	286,182

4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Community kitchen	2,540	-	2,540	-
Parties and room hire	300	-	300	-
Other services	18,572	28	18,600	-
	21,412	28	21,440	-

Income from Other services includes the rental fee received from hiring out the Pre-school space for an Ofsted registered childcare setting. It is based on a long-term contract.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

5. EXPENDITURE ON RAISING FUNDS

	Staff costs	Other direct costs	Allocation of support costs	Total 2022	Total 2021
	£	£	£	£	£
Costs of other trading activities:					
Community kitchen	3,452	595	1,364	5,411	4,273
Goods & services	4,413	-	1,488	5,901	9,383
Independent Fundraiser	7,260	-	-	7,260	11,000
Other fundraising costs	7,402	-	4,943	12,345	14,471
	<u>22,527</u>	<u>595</u>	<u>7,795</u>	<u>30,917</u>	<u>39,127</u>

6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Staff costs	Other direct costs	Allocation of support costs	Total 2022	Total 2021
	£	£	£	£	£
Family Drop-In & Support Services	46,231	4,070	16,959	67,260	56,967
Drop-In, Play Out (8-18s work)	13,835	30,470	14,937	59,243	49,673
STEP OUT	81,023	32,013	38,109	151,146	115,889
Donnington Pre-School	523	368	300	1,191	6,937
			-		
Governance	15,580	35,599	17,254	68,433	20,847
Support costs	28,916	66,439	- 95,355	-	-
	<u>186,109</u>	<u>168,959</u>	<u>- 7,795</u>	<u>347,272</u>	<u>250,313</u>

7. SUPPORT COSTS

	Total 2022	Total 2021
	£	£
The support costs were comprised as follows:		
Staff costs (incl management, business development, operations, administration, finance, HR, cleaning)	28,916	28,387
Premises & facilities	33,666	11,722
IT & office expenses	10,427	6,555
Depreciation	22,346	22,346
	<u>95,355</u>	<u>69,009</u>

Support costs are allocated to project activities in proportion to the direct costs for each activity.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Depreciation has been included in the apportioning calculation for the first time in 2019-20. Previously it has been shown as a separate line in the SOFA but this is not in line with the guidance in the SORP.

8. NET OUTGOING/INCOMING RESOURCES FOR THE YEAR

	2022	2021
	£	£
Directors' remuneration	-	-
Independent Examiner's remuneration	1,080	840
	<u>1,080</u>	<u>840</u>

9. STAFF COSTS AND EMOLUMENTS

	2022	2021
	£	£
Gross pay	189,521	181,770
Social security costs	9,080	11,142
Pensions	2,774	2,541
	<u>201,376</u>	<u>195,453</u>

10. TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS

No trustees were reimbursed for any expenses during the year (2020: £nil).

There were no related party transactions. (2020: £nil).

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

11. TANGIBLE FIXED ASSETS

	Equipment	Building	Total
	£	£	£
COST			
At 1 April 2021	6,619	441,256	447,875
Additions	-	-	-
At 31 March 2022	<u>6,619</u>	<u>441,256</u>	<u>447,875</u>
DEPRECIATION			
At 1 April 2021	6,055	198,566	204,621
Charge for the year	<u>283</u>	<u>22,063</u>	<u>22,346</u>
At 31 March 2022	<u>6,338</u>	<u>220,629</u>	<u>226,967</u>
NET BOOK VALUE			
At 31 March 2022	<u>281</u>	<u>220,627</u>	<u>220,908</u>
At 31 March 2021	<u>564</u>	<u>242,690</u>	<u>243,254</u>

12. STOCK

	2022	2021
	£	£
Food and goods for resale	-	-
	<u>-</u>	<u>-</u>

13. DEBTORS

	2022	2021
	£	£
Trade debtors	7,683	13,450
Prepayments	<u>-</u>	<u>1,150</u>
	<u>7,683</u>	<u>14,600</u>

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

14. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	8,592	2,550
Deferred income (grants received for use in future periods)	224,773	143,530
Accruals	1,080	1,080
PAYE and NI	40	40
Other creditors	2,000	2,000
	<u>236,485</u>	<u>149,200</u>

15. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance at 31 March 2022
	£	£	£	£	£
General funds	229,711	62,132	70,328	42,610	264,124
Designated funds:					
Building repair fund	20,000	-	20,000	-	-
	<u>249,711</u>	<u>62,132</u>	<u>90,328</u>	<u>42,610</u>	<u>264,124</u>

16. RESTRICTED INCOME FUNDS

	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Family Drop-In & Support Services	-	65,026	- 67,260	2,233	-
Drop-In, Play Out (8-18s work)	-	50,092	- 59,243	9,151	-
STEP OUT	-	156,612	- 151,146	- 5,466	-
Donnington Pre-School	-	-	- 1,191	1,191	-
Other	-	49,719	-	- 49,719	-
Building asset fund	137,636	-	- 9,021	-	128,615
Total funds	<u>137,636</u>	<u>321,449</u>	<u>- 287,860</u>	<u>- 42,610</u>	<u>128,615</u>

The restricted fund for the building remains restricted because there is a requirement to run a pre-school in the extension built with the restricted grant.

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

17. TAXATION

The charity is provisionally exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

18. COMPANY LIMITED BY GUARANTEE

Donnington Doorstep is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.